

School Administrative Unit 21

March 14, 2020

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Dear SAU 21 Parents and Community Members:

First, thank you for your understanding and flexibility regarding our recent decision to close schools throughout SAU 21 through at least Friday, March 27th, 2020. We know that this closure places a significant strain on many families. Our goal during this period of closure is twofold: to continue delivering instruction and support to our students, and to minimize the disruption for families and students. To that end, following is an overview of our planning, preparation, and what you should expect in the coming weeks.

On Tuesday, March 17th, our educators will report to their respective buildings for a professional development day. During that time, we will provide an overview of our expectations related to the closure, including an overview of roles for nurses, guidance, paraprofessionals, technology staff, etc. We will also use this day to provide resources and instruction around online learning. Lastly, we will provide time for teachers and building leadership to work on developing school-based plans for the distribution of technology, offering student supports, and curriculum planning. Below are some things that you can expect from us:

- Buildings are developing individual plans for families to pick up needed supplies and technology from the school. You will receive direct communication from your school(s) on this.
- Beginning on Wednesday, March 18th, you and/or your child can expect to begin receiving online communication directly from classroom teachers. This may involve online assignments, discussion, or projects through Google Classroom that are related to school content. It also may include email attachments with activities and resources.
- The expectations and scope of these assignments will obviously vary across grade level and subject area. It is our hope that you will use this opportunity to check in on your child's progress, become a partner in learning, and keep up communication with teachers.
- For students who receive special education, your Special Education Teacher/Case
 Manager will be in touch with you to explain how they will deliver specialized
 instruction and services. We will work with you to provide specialized instruction
 and supports during the school closure. In addition, we will hold special education
 meetings via conference call where appropriate.
- SAU 21 is dedicated to providing meals and Wi-Fi for students who need these services. Please fill out the survey that all families received earlier today via email if you rely on school meals (whether or not you qualify for free/reduced lunch) and/or do not have reliable access to Wi-Fi at home. This survey will also be posted on all SAU 21 and district websites.
- Beginning Wednesday, March 18th, we will be contracting with a professional cleaning service for all buildings throughout the SAU in order to sanitize and disinfect all classrooms and surfaces.

There are obviously a myriad of concerns and questions associated with this type of closure. We will continue to work with school administrators to provide guidance related to these needs in a way that works best for our students and families. We look forward to supporting you and your students during this time.

Sincerely,

David T. Hobbs, Ed.

Assistant Superintendent

Caroline Arakelian, Ph.D

Executive Director of Student Services